

Peterchurch Parish Council

Minutes of an Ordinary Meeting of Peterchurch Parish Council
held at The Peterchurch Village Hall
on Tuesday 18th July 2017

No PPC/MW/111

Councillors Present

Councillor Mr P J Clarke Chairman
Councillor Ms S Murrin Vice – Chairman
Councillor Mr M J Church
Councillor Mr R Gaze
Councillor Mr L R Metcalfe
Councillor Mr D Morgan
Councillor Mrs R A Quelch
Councillor Mr B C Treanor

Clerk Mr M Walker

Also Present

PC Roger Bradley, PCSO Pete Knight and seven further members of the public

**The Ordinary Meeting of the Parish Council was formally opened
by the Chairman at 7.00pm**

1.0 Apologies for Absence

No Apologies received as all Parish Councillors were present
Golden Valley North Ward Councillor Mr Philip Price not present (apologies received after the meeting)
Lengthsman Mr Terry Griffiths not present

2.0 Declarations of Interest & Dispensations

2.1 To receive any Declarations of Interest in agenda items from Councillors

A Declaration of Pecuniary Interest (DPI) was made by Councillor Ms S Murrin
Vice – Chairman reference Item 12.2

2.2 To consider any written applications for dispensation

There were no written requests for dispensation

3.0 Minutes

The Minutes of the Ordinary Parish Council Meeting No PPC/MW/110 held on Tuesday 20th June 2017 at 7.00pm were confirmed as a true record and signed by the Chairman.

4.0 To Receive Reports from:-

4.1 Ward Councillor Mr Philip Price

Ward Councillor Mr Philip Price not present and report sent by email after the meeting
“Golden Valley North Ward Report July 17

Peterchurch Parish Council met with a number of Council officers on the 29th June in Peterchurch, to further the debate around speed enforcement, Vehicle activated signage, Village gateway implementation, traffic issues particularly at school times, street light adoption and future arrangements for the local schools. A good debate with positive outcomes.

Peterchurch PC will be installing speed warning devices and the authorities will monitor speeds regularly. Local drivers usually account for most speeding caught by this enforcement, so watch out take care and be warned.

The hearing for Peterchurch Neighbourhood plan took place in the village hall on the 12th July, The Inspector had a few points he wished to raise before making his report. He has since written with some small modifications.

This draft plan can then go forward to referendum by the local residents and if successful will become the planning document for planning applications to be judged against.



Well done to Peterchurch for the work done to get this far.

Clifford Parish Council have just started the process for their Neighbourhood plan with a get together at the Hall on Sunday with a lunch provided.

Lots of people attended and many views were captured by a good number of volunteers and councillors in building the evidence base that is necessary to get these plans into action. I'm sure Clifford would appreciate as much support as possible from anyone on a voluntary basis as these plans usually revolve around just a handful of people.

The Hereford and Worcester Fire Service annual report for 2016/17 has just been published, www.hwfire.org.uk. The service attended 6749 incidents across the two counties and locally at Peterchurch they attended 24 incidents in their area and Eardisley attended 32 in their patch.

The cost to you as a Council tax rate payer is £79.53 per band D residence. That gives you 27 fire stations, 41 front line Fire Engines, 28 special vehicles, a training centre, 3 special training facilities, Headquarters, a logistics centre and an Urban search and rescue facility.

My role as Cabinet member takes in a number of responsibilities, Flooding and environmental issues are dealt with in many partnering organisations as well as Herefordshire Council. Whether it's the Regional Flood and Coastal committee, Hereford local Nature partnership, Wye catchment and Wye navigation committees, The Nutrient Management plan and others usually have themes common to them all.

The quarterly meeting of the RFCC was held on 18th July in Coventry and below are the projects being looked at in Herefordshire that are either funded through the local levy or the Environment Agency.

Bosbury Flood alleviation scheme, Cherry Brook - Hope under Dinmore, Colwall Flood alleviation (feasibility), Ewyas Harold, Gosford Brook -Brimfield, Hampton Bishop, Orleton FAS, River Lugg FAS Improvements, Ross on Wye FAS Upgrade, River Wye property Level Protection in Hereford, Bishops Frome PLP River Frome, Hereford Food Barriers an invest to save scheme, Eardisland FAS, Folley brook- Eardisley, Huntsman Drive – Hereford.

Over the current 6 year period it is hoped to protect 3000 homes from flooding across the Severn and Wye Catchment, and yes Coventry is in the catchment area!

On the Infrastructure side, I recently attended the National Infrastructure forum in London and met with representatives from the Midlands Connect program and Highways England, I am attending a meeting with Highways England this week in Birmingham and next week we have senior representatives from Highways England, Dept. for Transport, Midlands Connect, Welsh Government and mid Wales strategic transport planning , Homes and Community Agency and Marches Local Enterprise Partnership to look at Herefordshire Infrastructure schemes with our officers, to prioritise them and funding them.

Invest Herefordshire – A presentation was given at Eastnor Castle on 23rd June to business on what investing in Herefordshire means to many leading businesses within Herefordshire and extended to known businesses looking at growth for their businesses nationally and internationally. A presentation by British Land about their £90 million investment in the Old Market in Hereford was well received by those present as they gave up-to-date information on the progress of the scheme and the benefits they perceived by doing business in the County. With the advent of the University now coming on stream, we see many other businesses coming into the county particularly around Engineering and security sectors.

Defibrillators. Following on from last month's report about the death of Brian Williams, our roadside verge cutting contractor, I have received two cheques from his widow both for £350, one for Preston Hall for the new defibrillator there, and one for Moccas Hall for the defibrillator fund for maintenance of their machine. I have written to Mrs Williams to thank her and the family for donating this money from the collection at Brian's funeral.

Please be aware that a month long closure of the A438 From Tupsley to Lugwardine will be in place during August in school holiday time to deal with Utilities in that section of road!

Regards Cllr Philip Price Golden Valley North ward member
Cabinet member for Infrastructure"



4.2 West Mercia Police

PCSO Pete Knight reported on the following:-

“Peterchurch A young girl was followed along the lane from Fairfield school by a black BMW with tinted windows at about 2pm on Thursday 6th July, she became concerned and stopped to allow the vehicle to pass, but it did not. She carried on walking, then saw some older girls walking their dogs in a nearby field so went over to them and stayed with them until the vehicle drove away. The male driver was described as white, wearing a 'beany'hat and a puffa jacket. Please let us know if you have seen this vehicle around, unfortunately we do not have a registration mark.”

The Parish Council resolved to change the order of business at this time to Item 9.0

9.0 Dog Orders Alcohol Orders and Littering Issues

9.1 Dog Orders are in place and live

Still dog fouling on the Recreation Field

Statements and photographs of incidents can be emailed to the Police

9.2 Alcohol Orders

Police will request that the Alcohol Orders are kept in place

Letter of support to the Police and cc to Police Inspector Callie Bradley

9.3 To consider options re-littering issues

If an offence takes place in the open air it can be reported to the Police

Email received from the Police:-

“Offence of leaving litter

[F1 (1) A person is guilty of an offence if he throws down, drops or otherwise deposits any litter in any place to which this section applies and leaves it.

(2) This section applies to any place in the area of a principal litter authority which is open to the air, subject to subsection (3) below.

(3) This section does not apply to a place which is “open to the air” for the purposes of this Part by virtue of section 86 (13) above if the public does not have access to it, with or without payment.

(4) It is immaterial for the purposes of this section whether the litter is deposited on land or in water.

(4A) No offence is committed under subsection (1) above where the depositing of the litter is—

(a) authorised by law; or

(b) done by or with the consent of the owner, occupier or other person having control of the place where it is deposited.

(4B) A person may only give consent under subsection (4A) (b) above in relation to the depositing of litter in a lake or pond or watercourse if he is the owner, occupier or other person having control of—

(a) all the land adjoining that lake or pond or watercourse; and

(b) all the land through or into which water in that lake or pond or watercourse directly or indirectly discharges, otherwise than by means of a public sewer.

(4C) In subsection (4B) above, “lake or pond”, “watercourse” and “public sewer” have the same meanings as in section 104 of the Water Resources Act 1991.]

(5) A person who is guilty of an offence under this section shall be liable on summary conviction to a fine not exceeding level 4 on the standard scale.

(6) A local authority, with a view to promoting the abatement of litter, may take such steps as the authority think appropriate for making the effect of subsection (5) above known to the public in their area.

(7) In any proceedings in Scotland for an offence under this section it shall be lawful to convict the accused on the evidence of one witness.”

Letter and posters received from Peterchurch Primary School Year 2

Councillor Ms S Murrin Vice – Chairman to reproduce posters on acrylic boards

The Parish Council resumed the correct order of business at this time to Item 4.3



4.3 Update from Lengthsman Mr Terry Griffiths

Lengthsman Mr Terry Griffiths not present
Reports included in Financial Item 6.0

Meeting of the Finance Working Group, Clerk and Mr Terry Griffiths Lengthsman to be arranged for Monday 24th July 2017 at 7.00pm in The Peterchurch Village Hall

4.4 To Receive Any Relevant Highway Reports

5.0 Public Question Time

Designated **maximum** period of **10 minutes** for public questions to the Parish Council

1) No 1 Crossways hedge is overgrown onto the pavement

2) Bus Stop Sign Flags to Hereford are plentiful but Bus Stop Flags to Hay are non-existent
Clerk to request Flags from Stagecoach

6.0 Financial Report

6.1 To receive report from Finance Working Group Chairman Councillor Mr Brendan C Treanor and to consider recommendations for approval

Financial Receipts and Payments Schedule (provided at meeting)

Councillor Mr B C Treanor Finance Working Group Chairman gave an overview of the meeting

Minutes of Finance Working Group Meeting No PPC/MW/111F held in The Peterchurch Village Hall on Friday 14th July 2017 commencing at 7.00pm

Councillors Present

Councillor Mr B C Treanor Finance Working Group Chairman

Councillor Mr P J Clarke Parish Council Chairman

Councillor Mr M J Church

Councillor Mrs R A Quelch

Clerk Mr M Walker

1.0 Apologies for Absence

No apologies received as all Finance Working Group Members were present

No Declarations of Interest recorded

2.0 To Confirm the Minutes of the Previous Meeting

The Minutes of the Finance Working Group Meeting No PPC/MW/110F held on Friday 16th June 2017 at 7.00pm were unanimously confirmed as a true record and signed by the Chairman.

3.0 Financial Update

3.1 Confirmation of Bank Balances

Bank Balances as per Statements

@ 3rd July 2017 Lloyds Business Bank Instant Access Account £28,954.76

Bank Statement No 16

Bank Reconciliation to agree with Bank Statement signed

dated 14/07/2017 £28,954.76

@ 4th July 2017 Lloyds Treasurers Account £5,753.21

Bank Statement No 23

@ 7th July 2017 Lloyds Treasurers Account £5,213.35

Internet Printed Bank Statement

Bank Reconciliation to agree with Bank Internet Printed Statement signed

dated 07/07/2017 £5,213.35

3.2 To Acknowledge and Record Receipts

No receipts received

3.3 Review Invoices for Payment

Terry Griffiths Contracts Lengthsman Work TGC0034 General Account £168.00

Cheque 000939



*Terry Griffiths Contracts Lengthsman Work TGC0070 Roads Account Cheque 000940	£440.40
<i>*Peterchurch Finance Working Group resolved <u>NOT</u> to pay this invoice due to lack of information</i>	
Terry Griffiths Contracts Lengthsman Work TGC0071 General Account Cheque 000941	£81.60
Terry Griffiths Contracts Lengthsman Work TGC0072 General Account Cheque 000942	£168.00

Peterchurch Parish Council Roads Village Upkeep Account June 2017 (1) Inv No TGC00070

Description of work carried out:- Village Upkeep Peterchurch Village

Mow and trim verges with 30mph limit

Hinton Green

Mow and trim open space area with bollards

Collect litter and rubbish from areas worked

Peterchurch Parish Council Roads Account General Play Area June 2017 (2) Inv No TGC00071

Description of work carried out:- Peterchurch Play Area

Mow and trim play

Collect litter and rubbish

Peterchurch Parish Council Roads Account Recreation June 2017 (3) Inv No TGC00072

Description of work carried out:- Peterchurch Recreation Ground

Mow football pitch

Mow open space area. Collect litter and rubbish

West Mercia Energy Invoice No 1394473 Electricity 01/05/2017-31/05/2017 £11.42

**Joint Cheque 000943

West Mercia Energy Invoice No 1398230 Electricity 01/04/2017-30/04/2017 £39.70

**Joint Cheque 000943

West Mercia Energy Invoice No 1398277 Electricity 01/05/2017-31/05/2017 £37.31

**Total amount £88.43

**Joint Cheque 000943

Malcolm Walker Edit Print Distribute Annual Report Newsletter £666.48

Invoice No 573

Cheque 000944

Clerk's Salary July 2017 Gross £618.34

Vehicle expenses £35.55

Postage £2.66

Stationery & Consumables £3.00

TAX £116.60 NIC £0.00

Nett Salary 542.95

Cheque 000945

{ Cartridge People Invoice GB170703-LA2017520-1 £22.98

Cartridge People Invoice GB170703-LA2017520-2 £17.04

Cartridge People Invoice GB170703-LA2017520-3 £22.95}

Difference between previous cartridges Amount to be paid only £34.00

Cheque 000946

All financial transactions unanimously approved

***Except for Terry Griffiths Contracts Lengthsman Work TGC0070 Roads Account
£440.40 Cheque 000940**

Better reports required

Drains in Crossways not completed

How many people

Arrange a meeting with Terry provisionally Tuesday 25th July 2017 at 7.00pm

Hours worked, Equipment used, Number of people, Man hours

4.0 To Agree Schedule and Venue for the Finance Working Group Meetings

Schedule - Working Group Meeting to be held on the Friday prior to each Parish Council Meeting

Venue - The Peterchurch Village Hall 15th September 2017 at 7.00 pm

Meeting declared closed at 7.50pm



Signed.....

Financial Working Group Chairman Councillor Mr Brendan C Treanor

Date Tuesday 19th September 2017

6.2 War Memorial Grass Cutting

Clerk to try and find ownership - contact Church Commissioners and British Legion

Clerk to obtain costs for War Memorial cleaning

2018 100 Years Commemoration

7.0 Neighbourhood Development Plan Hearing Update

Neighbourhood Development Plan Hearing Update Chairman's Notes

“The hearing was held in the Village Hall at 10:00 on Wednesday 12/07/2017 it concluded at 11:30, the Examiner Mr Robert Bryan opened the meeting which was attended by five officers from Hereford county, Five Parish Councillors, The Parish Clerk, Mr M Wellock from Kirkwells representing the Parish Council, Mr Paul Smith representing Mr & Mrs Smith, Mr Philip Price Ward Councillor and fourteen members of the public including Mrs Smith. Mr Peter Smith was conspicuous by his absence although he was listed to speak.

The first question related to proposed development of 89 houses as the Outline Planning application had been approved recently the examiner accepted that the numbers although large in his view for the village could not be changed but he was concerned that the wording Adjoining / Outside the settlement boundary gave the opportunity for excessive development on the edge of the village following discussion the examiner understood the position.

The second question related to the allocated recreation area as proposed plans varied and he needed to understand the position, after a long discussion which involved some strong criticism of the parish council and its consultation process by Mr Paul Smith, which was robustly refuted by the Parish council, it was considered that the area of 1.2 Hectares was a minimum as is stated in the 106 agreement and that adequate access and parking and amenities would no doubt require additional land to ensure viability, that the area allocated to Western Power was not showing the cycle way / footpath or the allocated MUGA area.

Revised proposals showed the recreational area to be further up the slope requiring considerable earth works to produce a level area.

It was concluded that the plan submitted with the 106 agreement which included enough area to allow the full potential of the use to be achieved whilst considering that the Western power easement could be used for Parking etc.

The settlement Boundary was the third question regarding Dorefield house and the Nags Head being outside the boundary, these areas had not been included in the previous unitary plan used for the Parish Plan hence they had not been included in the NDP, The Nags Head location was generally accepted to be appropriately placed outside the boundary but there was argument regarding the impact of the appeal grant by the planning inspectorate earlier in the year which seemed to suggest that Dorefield house should be included Parish Councils representative did not dispute and the examiner appeared to be minded to include Dorefield house agreeing a line location with Hereford Council.

The examiner following this hearing and his site visit the day before will now consider the information he received and then present his findings to Hereford Council who will advise on the next actions and referendum.

Parish Council officers present Councillor Clarke, Councillor Gaze, Councillor Metclafe, Councillor Murrin and Councillor Treanor, were impressed with the professionalism of Mr Bryan, grateful for the support from Hereford Council Officers and disappointment with the performance of Mr Wellock however with input from our chairman the overall outcome appeared to be reasonable.”

Motion: to proceed with Neighbourhood Development Plan

Proposed by Councillor Ms S Murrin Vice – Chairman and Seconded by Councillor Mr B C Treanor

The Parish Council Resolved to continue with the Neighbourhood Development Plan by Majority

Kirkwells Planning Consultants to be instructed to make all the Independent Examiner's recommended changes at no extra cost to the Parish Council.

Herefordshire Council Planning Department to make changes to the Map of the Settlement Boundary

Neighbourhood Development Plan Steering Group given authority to approve amended Plan at next Steering Group meeting



8.0 **Peterchurch Highway Review 29th June 2017 Update including**

“Minutes of Joint Services Meeting - Peterchurch Highway Review with-Peterchurch Parish Council, Herefordshire Council and Balfour Beatty Living Places-held in the Peterchurch Village Hall on Thursday 29th June 2017
No PPC/MW/110JSM

Attendees

Parish Councillor Mr P J Clarke Peterchurch Parish Council Chairman

Parish Councillor Mr Richard Gaze

Parish Councillor Mr Robert Metcalfe

Parish Councillor Mr David Morgan

Mr Richard Ball Assistant Director Environment, Economy, Communities & Corporate Directorate

Mr Steve Burgess Head of Transport and Access Services

Mr Clive Hall Head of Highways and Community Services

Mr Andy Hough Head of Educational Development

Mr Will Steel Network Regulation Manager BBLP

Golden Valley North Ward Councillor Mr Philip Price

Mr Malcolm Walker Peterchurch Parish Council Clerk

The Parish Council Chairman formally opened the meeting at 2.30pm

1 Scope of TRO for 30 mph Speed Limit

Agreed, (subject to approval by the Full Parish Council) that the existing 30mph signs are to remain at their current location with Herefordshire Council instigating the making of the Traffic Regulation Orders (TROs) as soon as possible with a maximum of 6 months to completion. Once approved the 30mph speed limit will then be legally enforceable.

This being reinforced by 300m, 200m & 100m repeater signs approaching the village from either direction on the B4348, these being installed as soon as practically possible.

2 Define Location and Operation of 30 mph SID / VAS (fully funded by the Parish Council)

Agreed, that with the scope of the 30mph limits being unchanged, the existing locations to erect two solar powered permanent SID / VAS units remains acceptable to Herefordshire Council.

Results of data collection to be shared with interested partners and usage review as required.

Commissioning of signs to be put on hold until speed data is received from the survey.

SID installation socket key to be obtained from Herefordshire Council.

3 Consider Gated Village Scope – Position of / Design / Funding (106)

Parish Council to consult with Will Steel Network Regulation Manager BBLP reference design and final position for gated area both ends of the village once the 106 Agreement is agreed.

4 Review Street Lighting proposals from Hereford Council to develop the options for presentation to the Parish Council

Agreed, Herefordshire Council to undertake a survey of all 16 Parish Council Street Lamps at no direct cost to the Parish Council and provide the Parish Council with a financial offer about future ownership for consideration by the full Parish Council.

5 Review the Situation Regarding Fairfield High School and the Primary School to include

No view could be given on direction or scope until surveys and discussions are completed.

Mr Hough expressed firmly that a traffic survey had been carried out by experts, the process being scoped by the Education Department and Balfour Beatty professionals. No input was required from the Parish Council or the community as it was perceived by the Educational Authority that we did not have the required expertise.

The School Crossing Patrol was discussed but it is clear Herefordshire Council are unable to fund an SCP so the school would need to fund or support with volunteers who could be trained. Parish Councillors fully supported the petition but recognised the difficulty faced by Herefordshire Council. Further discussions will continue to attempt to ensure that funds for some improvements come from the 106 opportunities or those raised by the Education review.

Signed Parish Councillor Mr P J Clarke Peterchurch Parish Council
Chairman.....Date 18th July 2017”

8.1 TRO for 30mph Speed Limit

See above



8.2 Speed Indicating Devices (SIDs) – VAS Signage

See above

8.3 Parish Council's Street Lights

See above

8.4 Future Educational Facilities for Peterchurch Fairfield and Primary Schools

See above

8.5 School Crossing Patrol

See above

8.6 Church Road – Hinton Hinton - Bridge impassable Traffic Management - Hedges

Clerk instructed to write to landowner Mrs Joan Price

Item for the next Parish Council Newsletter

“High or Overhanging Hedges Where an overhanging hedge interferes with safe use of a public path or highway, it is the landowner's responsibility to cut it back. If the council agrees that the hedge or tree is causing a problem we can insist that the owner cuts it back. If you would like more guidance on whether a hedge is blocking too much light and how to settle [high hedge disputes](#), you can visit the [government website](#) Report hedges overhanging a public path

[Report a hedge overhanging a public footpath or highway](#) If you have tried and have been unable to resolve a high hedge issue, please call 01432 261761 on Monday to Friday - 9am to 4.15pm or use the [contact us form](#) Herefordshire Council web address <https://www.herefordshire.gov.uk/>”

10.0 Children's Play Area

10.1 To review play area signage

Agenda for the next full Parish Council meeting (Chairman to action)

10.2 Installation of gate to equipment storage area

On-going issue

Agenda for the next full Parish Council meeting (Chairman to action)

11.0 Pre-Order Consultation – Proposed Public Path Diversion Order

Footpath PR8 in the Parish of Peterchurch

Mr John Scrimgeour owner of Wellbrook Manor to be invited to the next full Parish Council meeting

More information required

Agenda for the next full Parish Council meeting

12.0 Planning Applications for Consideration

12.1 Application No 172216 Land at 13 Crossways Peterchurch Hereford HR2 0TG

Erection of a single dwelling and improvement of existing vehicular access

“Good Morning, Peterchurch Parish Council considered application No 172216 at their meeting held on the 18th July 2017.

A number of issues have been raised about this application

- 1) The reference to the “existing vehicular entrance” onto the B4348 which in the opinion of the Parish Council was only ever a pedestrian entrance. The now tarmacked splay only appearing when the Footway was resurfaced and by the applicants own admission in the previous application No162451 is very close to the Bus Stop and the road junction.
The Parish Council wish to reiterate an objection to this application made on the 21st September 2016 and again on the 18th November 2016 “*The creation of an entrance onto the B 4348 at this point by the applicants admission is very close to both a bus stop and crossroads, this area is already of considerable concern, as almost the full length of the B4348 from the school to the crossroads forms part of a collection / drop off point for both of the village schools which in itself creates congestion in this area, clearly introducing a further egress point would only exasperate this issue*”
- 2) Drawing number FP/04 Site Location Plan dated July 16 differs from drawing number 828-02A May 2017 with the later drawing now including the agricultural access to the field as part of the proposed development. Can we have clarification as to which is correct?



- 3) Previous issues relating to the grubbing out of the boundary hedges are now been redressed by the planting of Conifer trees.
- 4) The Parish Council request that these issues are addressed with the outcome being returned to the Parish Council to enable further consideration at their next meeting which is September 19th 2017.
Resolved :- Unanimously not to support the application in its current form

Best Regards Malcolm Walker Clerk to Peterchurch Parish Council”

12.2 Application No172543 Land to the south of Closure Place Peterchurch Hereford

Site for residential development and associated works

“Good Morning, Peterchurch Parish Council considered Application No 172543 Land to the South of Closure Place at their meeting held on the 18th July 2017.

The submitted drawings show that the area to the North (outlined in blue) of the proposed site will have no access to allow for any maintenance work required to the area.

Could access to this area be clarified?

While the proposed site for 10 detached homes, of which 7 are of a 4 bedroom design, are within the settlement boundary which has a minimum development requirement of 54 homes up to 2031, the Parish Council have grave concern about the viability of such a development with 89 properties having just received permission.

The Peterchurch Neighbourhood Development Plan (currently at the examination stage) makes reference to potential overdevelopment within that NDP boundary. The Parish Council consider that the infrastructure would not currently support this type of development.

In addition to this any further access to be considered onto the B4348 should be made in such a way as to complement the anticipated Hawthorn Rise Development access improvement scheme.

In the opinion of the Parish Council homes should be of the type and design required to assist the younger generation to be able to not only work in the locality but to also live in the village.

One other factor should be taken into consideration which is the uncertainty surrounding the future of education in the Golden Valley with the potential of school re-development and what that may or may not bring to the locality.

The Parish Council would be grateful for the applicants comments before making their final decision and as such request an extension to their required response time to enable further consideration at the next Parish Council meeting on the 19th September 2017.

Best Regards Malcolm Walker Clerk to Peterchurch Parish Council”

Proposed by Councillor Mr R Gaze and Seconded by Councillor Mr B C Treanor

Unanimous decision - More information required

Agenda for the next full Parish Council meeting

13.0 For Information Only Sheet

Sheet to include update on previous action points and a list of correspondence received

Planning Information

23rd February 2017 Application No 170614
Hedgerows at Lower Park Wood, Vowchurch, Hereford HR2 0RJ
Proposed removal of two sections of hedgerow
Application Type Hedgerow Removal

Hedgerows Removal Notice 28th June 2017

17th May 2017 Application No 171540
Wellbrook Manor Garden Barn, Stockley Hill, Peterchurch Hereford HR2 0SS
Proposed change of use from mixed office and holiday let to a dwelling and associated alterations
Application Type Planning Permission

Planning Application Still Valid

Correspondence Received

Information Update

19th January 2017 Letter sent to Mr D Ravenscroft reference land at Old Railway Sidings
Reply still awaited



- 30th May 2017 2nd Letter sent to Mr D Ravenscroft reference land at Old Railway Sidings
Reply awaited
- 28th June 2017 Enforcement Officer Mr Mike Willmont contacted
- Councillor Mr L R Metcalfe given both letters 19th January 2017 and 30th May 2017
and is going to speak to the owner on the Parish Council's behalf***
- 21st April 2017 Balfour Beatty / Herefordshire Council
Parish Lengthsman and Parish Paths Partnership (P3) Schemes
Contract returned and signed
P3 Scheme section not relevant
- 12th May 2017 Hawthorn Rise Residents Association
Thank you letter reference Footpath along the River Dore
- 30th January 2017 Letter sent to Mr Martin Smith reference parking on chevrons
Reply still awaited

Peterchurch Play Area Weekly Inspection Report from Councillor Ms S Murrin Vice – Chairman dated 26th June 2017 found 1) Bins full awaiting emptying 2) Dog mess found by pitch

Peterchurch Play Area Weekly Inspection Report from Councillor Mrs R A Quelch dated 18th July 2017 found 1) Young children's swing seats could do with a clean due to bird mess, unfortunately hard to avoid 2) Bins empty but a fair amount of litter around including a beer can and iced coffee cup. Lots of small pieces of plastic from drink bottles etc. 3) Overall clean would be good if the removal of graffiti which still remains on some equipment.

14.0 Matters Relayed to the Clerk for Agenda of the next meeting

To review play area signage

Installation of gate to equipment storage area

Pre-Order Consultation – Proposed Public Path Diversion Order – owner to be invited to meeting

Application No172543 Land to the south of Closure Place Peterchurch Hereford

Site for residential development and associated works - Extension required

15.0 Confirmation of the Next Meeting Date, Time and Venue

The next meeting will be the **Ordinary Parish Meeting** and is to be held on **Tuesday 19th September 2017** in the Peterchurch Village Hall and is to commence at 7.00pm

NB Next Finance Working Group Meeting to be held on Friday 15th September 2017 at 7.00pm in the Peterchurch Village Hall

Meeting declared closed at 9.15 pm

Signed..... 

Parish Council Chairman Councillor Mr P J Clarke

Date Tuesday 19th September 2017